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STATE OF DELAWARE  
**DEPARTMENT OF STATE**  
DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	<b>BOARD OF MENTAL HEALTH AND CHEMICAL DEPENDENCY PROFESSIONALS–Legislative Committee</b>
MEETING DATE AND TIME:	<b>Wednesday, June 27, 2012 at 11:00 a.m.</b>
PLACE:	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room B</b> , second floor of the Cannon Building
MINUTES APPROVED	08/22/2012

**MEMBERS PRESENT**

Dr. William Northey, LMFT, Presiding  
Daniel Cooper, LPCMH (11:06 a.m. – 11:54 a.m.)  
Robert Doyle, Public Member  
Dr. Gregg Drevno, LPCMH  
Lisa Ritchie, LCDP (11:18 a.m. – 11:54 a.m.)

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Danny Stevenson, Deputy Attorney General  
Jessica Williams, Administrative Specialist II

**CALL TO ORDER**

Dr. Northey called the meeting to order at 11:05 a.m.

**REVIEW OF MINUTES**

Legislative Committee Minutes – May 23, 2012

The Legislative Committee reviewed the May 23, 2012, meeting minutes for approval. Mr. Cooper made a motion, seconded by Dr. Drevno, to approve the minutes as presented. Motion unanimously carried.

**Review Final Draft of Proposed Guidelines for Supervisees & Supervisors**

The Committee determined that a template of the guidelines/contract will be used for informational purposes on the website for applicants to access. The Committee will review the final draft during their next regularly scheduled meeting and will suggest to the Board that the information be posted on the website.

**Review Draft of LACMH Application**

The Committee reviewed the draft of the LACMH application in regards to the written plan. The Committee felt that the previous form for the written plan was inadequate and did not provide the necessary information. The Committee updated the written plan to be more detailed and to provide the Board with adequate information of the planned supervision. Dr. Drevno made a motion

seconded by Ms. Ritchie to integrate the new written plan form with the LACMH application. Motion unanimously carried.

**Review of LCDP Regulations and Recommend Any Necessary Modifications**

Ms. Ritchie discussed her concerns in regards to the LCDP regulations, which she feels needs to be updated. She would like the Committee to review section 4.1.1 and 4.1.2 of the regulations during their next regularly scheduled meeting.

**Public Comment**

There was no public comment.

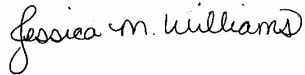
**Next Meeting Date**

The Committee will meet on August 22, 2012 at 11:00 a.m. in Conference Room B, 2<sup>nd</sup> floor of the Cannon Building.

**Adjournment**

Ms. Ritchie made a motion, seconded by Mr. Cooper, to adjourn. Motion unanimously carried. There being no further business before the Committee, the meeting adjourned at 11:54 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jessica M. Williams".

Jessica M. Williams  
Administrative Specialist II